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Inviting family and friends to visit you in the UK

How does a family member or friend arrange a visit?

If your friend or relative is a national of a country that is OUTSIDE the European Economic Area (EEA) (please see the list of these countries here: <http://www.ukvisa.org.uk/student/eea.php>), they will have to apply for permission to come to the UK as a visitor. Visitors should not intend to stay in the UK for more than 6 months and need to be able to support themselves during their stay.

How does a Visa National apply for a Visitor's Visa?

The UK Visas website includes detailed guidance for visitors and explains if your visitor can apply online or has to go to a Visa Application Centre: <https://ukvisas-stage.ukvisas.gov.uk/en/howtoapply/infos/inf2visitors>. General Visitors have to apply using Form VAF1A.

What documents are needed to make an application?

Your visitor must show the Embassy the following documents when applying for their visa:

- At least three months' bank statements, payslips, or other financial evidence to demonstrate that they have sufficient funds for the trip and can support themselves whilst in the UK
- Evidence that they intend to leave the UK at the end of their visit (e.g. a letter from their employer showing that they have a job to return to)
- Proof of your enrolment at the University of Central Lancashire (see below)
- A letter of invitation from you (see below)

Students sometimes ask the International Office for an additional formal invitation letter for their visitor, but **this is not necessary**.

Proof of your enrolment at the University of Central Lancashire

The only letter that you will normally need from the University of Central Lancashire is recent proof of your enrolment, which can be obtained from your school office.

If your visitor is coming to the UK to attend your graduation, please make sure that the letter includes the date of your graduation ceremony.

Your letter of invitation

You should write a letter, addressed to the Entry Clearance Officer at the Embassy where your visitor is applying for their visa. Include in your letter:

- the full name and date of birth of your proposed visitor(s)
- their relationship to you (parent, friend, etc.)
- why they want to come and visit you (for a holiday, to attend your graduation, etc.)
- how long they want to stay in the UK and, if possible, their proposed arrival and departure dates

4-Step

VISA & COE
(Certificate of Entry)
Application Process
to enter
the Kingdom of Thailand

Only the following
VISA types will be granted:
1. Non-immigration O (Family or Medical Treatment)
2. Non-immigration B (Short-Term Business/Work)
3. Non-immigration D-A/O-X (Retirement)
4. Tourist

Step 1

OBTAINING VISA

• Download the VISA application form and prepare relevant required documents on the list shown on the Consulate's website: <https://dubai.thaiembassy.org>

• Book an online VISA appointment to submit your documents

Step 2

DOCUMENTS SUBMISSION

List of documents

1. Completed and signed VISA application form

2. Medical insurance coverage of no less than 100,000 USD including for COVID-19

3. Proof of return flight ticket payment

4. Proof of Alternative State Quarantine (ASQ) facility payment

5. Proof of residence after the quarantine

6. Other documents required for each type of VISA

-Please note that the consular officers have the rights to request further documents or interview-

Step 3

OBTAINING COE
(CERTIFICATE OF ENTRY)

• Register to start the process of obtaining COE on <https://ce Thailand.info.th>

• Log into the online COE registration website to complete the form and upload a copy of passport, medical insurance, and a copy of issued VISA in the additional documents box

• Upload proofs of return flight ticket payment, including ASQ facility payment and post ASQ accommodation reservation

• Log onto the website to check the status of the approval, once COE has been approved, the applicant may print out the COE

Step 4

DEPARTURE

• Obtain the COVID-19 PCR test and Fill-to-Fly health certificate with the validity of 72 hours prior to the departure time

• Keep all the documents including the COE with you at all times to present at the check-in counter and upon arrival in Thailand

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